

		FIR	NANCIAL	AUDIT		
		DATE CO	OMPLETED:	//		
2. Use the 3. Docume 4. Highlight 5. Count to 6. The final	bank statement, chent all deposits and ht or circle the cheche remaining blank audited balance sl	neckbook, Treasur checks that are n k numbers in the checks in the che hould match the e	ot listed on the most checkbook for all che ckbook to ensure not ending balance on the	ng Minutes for reference recent bank statement. cks that appear accurate	e on the bank state	ement.
Bank st	tatement mo	nth/year		Bank st	tatement en	ding balance
					\$	
-	its not on stat	tement		t on statement	5.	
Date	Amount \$		Check #	Paid to	Date	Amount \$
		\Box				
Total:	\$					
Other I	Figures					
Outsta	nding EES					
\$						
Past du	ıe bille					
\$	de bills					
	nt reserve					
\$					Total: \$	
		_			, ' <u> </u>	-
\$ \$				\$	\$\$	
	itatement g Balance	Deposi	ts Total	Checks Total	Bala	ance After Audi

Treasurer Signature Comptroller Signature President Signature

Post the completed audit in the house. Make a copy for the Chapter Meeting.

V1.0 2023