

# OXFORD HOUSE HSC REPRESENTATIVE



Each House should have its own duly elected Housing Services Committee (HSC) Representative. The HSC Rep. must be a Member of the particular house and shall serve a term not to exceed six months. A Member may not serve as HSC Rep. for two consecutive terms, but may be elected to HSC Rep. again, six months after the completion of one term.

## HSC REPRESENTATIVE DUTIES

- ▶ The Housing Services Committee (HSC) Representative should be a seasoned member in the house and have a basic understanding of the Oxford House Model and system of operations.
- ▶ The HSC Rep will represent their house at scheduled HSC meetings.
- ▶ The HSC Rep. will participate in scheduled presentations at area treatment centers and other referral agencies, sharing local Oxford House information, and distributing area brochures and/or vacancy flyers.
- ▶ The HSC Rep will participate in HSC activities, including unity events and fundraisers.
- ▶ The HSC Rep will assist the HSC chairperson and other committee members with the tasks associated in opening new Oxford Houses.
- ▶ The HSC Rep will assist the HSC chairperson and other committee members with visiting new or struggling houses to offer support, guidance, and training.
- ▶ The HSC Rep will report to their house any important information that is discussed at the HSC meeting.
- ▶ The HSC Rep is encouraged to develop partnerships with other agencies in the recovery community.

**READ THE OXFORD HOUSE MANUAL**